



LPM Institute

## Legal Process Improvement Workshop Agenda

**9:00 a.m. to 10:00 a.m.** – Process Improvement in Action – demo

**10:00 a.m. to 10:30 a.m.**

- Program Objectives
- Introduction to Legal Process Improvement – Understanding What it is and Why It's Important

**10:30 a.m. to 10:45 a.m.** – Break

**10:45 a.m. to 12:00 p.m.**

- How Your Market Position Impacts the Need to Improve Your Process
- Determining the Elements of Legal Process Improvement that are Most Critical to Your Work
  - Process Mapping Overview
  - Managing to the New Process – the Link to Legal Project Management

**12:00 p.m. to 1:00 p.m.** – Lunch

**1:00 p.m. to 3:00 p.m.**

- Developing a Process Map for Your Work – Facilitated Group Work Session

**3:00 p.m. to 3:15 p.m.** – Break

**3:15 p.m. to 4:00 p.m.**

- Identifying Initial Areas for Creating Efficiencies

**4:00 p.m. to 4:30 p.m.** – Key Takeaways and Closer